

MEETING MINUTES
JOINT SERVICE RESERVE COMPONENT FACILITY BOARD
(STATE OF MARYLAND)

07 June 2016

A. CONVENING THE BOARD

In accordance with the DOD Directive 1225.07, 23 April 2007, and DOD Instruction 1225.08, 6 September 2001, the Maryland Joint Service Reserve Component Facility Board convened on 27 April 2016 at 1400R, in a classroom at the CSM Jerome Grollman Readiness Center, Dundalk, Maryland. Arrangements were also made for members to participate by audio bridge.

B. ATTENDANCE

As listed below. All services (except the U.S. Air Force Reserve) were represented by either a primary member or alternate. Most attended telephonically. Board members' full information and authentication of the board minutes are found at Enclosure 2.

<u>COMPONENT</u>	<u>RANK</u>	<u>NAME</u>	<u>ROLE</u>
MD Army National Guard (CFMO)	LTC	David Dement	Principal/2016 Chair: Present
DC Air National Guard (113 CES/BCE)	Maj	Brian Jackson	Principal: Not Present
U.S. Army Reserve (99 th RSC)	CIV	Michael Lohan	Principal: Not Present
U.S. Navy Reserve (NAVFAC MIDLANT)	CIV	Andrew Porter	Principal: Not Present
U.S. Marine Corps Reserve (AC/S Facilities)	LtCol	Matthew Dagostino	Principal: Not Present
U.S. Air Force Reserve (Joint Base Andrews)	MSgt	Steve Hensley	Principal: Not Present
MD Air National Guard (175 CES/CC)	LtCol	Michael Revit	Principal: Present
MD Air National Guard (175 CES/CC)	Maj	Ethan England	Alternate: Not Present
MD Army National Guard (CFMO)	CPT	Thomas Terrio	Alternate/Record Keeper: Present
MD Army National Guard (Contractor)	CIV	Kerry McIntyre	Admin Support: Present
DC Air National Guard (113 CES/BCE)	Capt	Matthew Duller	Alternate: Present—by Audio
U.S. Army Reserve (99 th RSC)	CIV	Tom Stevenson	Alternate: Present—by Audio
U.S. Navy Reserve (CNR)	LTJG	Jason Tang	Alternate: Present—by Audio
U.S. Marine Corps Reserve (AC/S Facilities)	CIV	Charles Wyatt	Alternate: Present—by Audio
U.S. Air Force Reserve (Joint Base Andrews)	CIV	William Seif	Alternate—Not Present

C. ACTION ON MINUTES OF PREVIOUS MEETINGS. The minutes of the meeting of 15 April 2015 were reviewed. The 2015 minutes were authenticated by the board members in May 2015 and submitted to OSD. They are available for viewing or download through the JSRCFB website (<https://ra.defense.dodlive.mil/wp-login.php>).

D. PROJECT SUMMARIES. The members reviewed a range of projects, including updates on current projects underway and future projects. Summary data below.

1. Number of future projects reviewed: 15
2. Number recommended for joint construction: 3
3. Number recommended for unilateral construction: 12
4. Number not recommended for construction: 0

E. PROJECT LISTING. All projects considered by the board are found at Enclosure 1.

F. PROJECT RECOMMENDATIONS. Projects reviewed are listed below by service, with JSRCFB comments.

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CPT Tom Terrio (Chief, MDARNG Plans & Programs Branch) reviewed the MDARNG projects.

1. Easton Readiness Center (PN #240173): \$19.4M (including state share and MILCON tails). Construct a new 44,000+ SF Readiness Center to replace the Readiness Center in Easton, MD. Re-programmed from FY15 to FY16.

Construct a replacement to support two units and a state Veterans' Honor Guard team. RFP is out; pending bids and completion of contract. Project entails unilateral construction.

2. Sykesville/Freedom Readiness Center (PN # 240149): \$29.4M (including state share and MILCON tails). Construct a new 66,800+ SF multi-unit Readiness Center in Carroll County Freedom District on a new 56 acre parcel. Replaces two obsolete Readiness Centers (Ellicott City and Catonsville). Programmed for FY18.

MDARNG and USAR have held discussions over three years on this project. Not practical at this time as a joint project. JSRCFB recommends unilateral construction.

3. Combined Support Maintenance Shop (CSMS) Ground Equipment Maintenance Facility (PN # 240147): current funding estimate increased to \$19.4M (including state share and MILCON tails). Construct a new 48,224 SF sustainment-level maintenance facility to replace the non-automotive maintenance facilities within the CSMS Complex at the State Military Reservation in Havre de Grace, MD. Programmed for FY20.

Construct a surface equipment maintenance facility to replace most of the existing facilities in the CSMS complex at Havre de Grace (less the automotive maintenance facility). Not suited for other services' units/locations. A replacement for the Automotive Facility within the existing complex will be addressed as a separate project. JSRCFB recommends unilateral construction.

4. Baltimore City Readiness Center (or Joint National Guard/Reserve Center (PN # 240162)): \$16.9M (including state share and MILCON tails). Re-scoped to reduce unit footprint; now two units (Truck Company and Digital Liaison Team). Construct a new 54,500 SF two-unit Readiness Center on a new (15+ acre) parcel in Baltimore City. Replace obsolete Readiness Center Baltimore City (Cade) and assist in emptying Readiness Center in White Oak (to be replaced under separate project (see #5 below). Shifted upward to TAG-MD #1 priority. Possible joint NGRC.

Project reflects ongoing interest and discussions between MDARNG and USMCR over the past five years. USMCR wishes to replace the Center on Perring Parkway in Baltimore. USNR has also expressed an interest for several years in the potential of a joint project to replace

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NOSC Baltimore. All three services retain interest in a joint facility in the Baltimore metro area, to be constructed sometime between FY22-FY26 (most likely FY23 or later). Discussion includes potential for a joint Vehicle Maintenance Facility (VMF).

LTC Dement (MDARNG CFMO) indicated that while the MDARNG is looking first in Baltimore City, a new parcel has not yet been acquired. TAG-MD requests the JSRCFB consider a broader look at potential land, including existing MDARNG land in Baltimore County at the Camp Fretterd Military Reservation (CFMR). USMCR and USNR are open to consideration of Baltimore County sites, including CFMR.

CPT Terrio indicated that the MDARNG is continuing discussions with Baltimore City, with some good prospective parcels. All interested services will consider other sites within the city. If the Maryland Military Department acquires a new site that hosts a joint facility, the MDARNG will be the lead (host) service.

Members agreed to continue multi-service discussion about a possible joint project. MDARNG will keep USMCR/USNR apprised of Baltimore City land developments. MDARNG will push maps/other GIS products about Camp Fretterd to USMCR and USNR to facilitate their internal staff analysis. JSRCFB recommends joint construction.

5. White Oak Readiness Center (PN # 240148): \$27.2M (including state share and MILCON tails). Construct a new 61,400+ SF two-unit Readiness Center on the current 14-acre White Oak Readiness Center site. Replace Readiness Centers in White Oak and Adelphi. TAG-MD #2 priority.

Construct a new multi-unit Readiness Center at the existing White Oak site. MDARNG is open to joint project. USAR representatives believe at least some units from USARC in Gaithersburg could be joint partners. Project does not meet other services' needs. JSRCFB endorses potential for joint construction.

6. Combined Support Maintenance Shop (CSMS) Automotive Maintenance Facility (PN # 240208): current funding estimate increased to \$12.7M (including state share). Construct a new 33,790+ SF sustainment-level automotive maintenance facility within CSMS Complex in Havre de Grace, MD. Competing for opportunity funding under Critical Unfunded requirements (CUFR) program. If successful could be programmed as soon as FY18.

MDARNG will construct an automotive maintenance facility to replace the existing obsolete structure in the CSMS complex at Havre de Grace. Not suited for other services' units/locations. JSRCFB recommends unilateral construction.

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LTC Mike Revit (incoming Base Civil Engineer) reviewed the MDANG projects.

1. Cyber/ISR and NWS Facility (PN #PJMS129058): \$12.90M. Construct a new Cyber/ISR Network Warfare Group (NWS) facility to support new missions at Warfield Air National Guard Base in Middle River, MD. Programmed for FY14.

This project is scheduled to award in September. Project entails unilateral construction.

2. Network Warfare Squadron Facility (PN #MMMD12973): \$3.7M. Construct a new facility at Fort Meade, MD, to support the MDANG Network Warfare Squadron. Co-located with USCYBERCOM.

This project is scheduled to award in September. Project entails unilateral construction.

3. LRS Warehouse (PN #PJMS109083): \$3.0M. Construct a new facility to support Warfield Air National Guard Base in Middle River, MD. Getting another look at NGB.

Project is under review. JSRRCFB recommends unilateral construction.

4. Base Civil Engineer Maintenance Facility (PN #PJMS929715): \$5.0M. Renovate BCE maintenance facility (Bldg 2120) at Warfield Air National Guard Base. 65% design complete; approved to take to 100% design. Projected for FY19.

Renovate BCE facility to support current base population. JSRRCFB recommends unilateral construction.

5. Dining Facility (PN #PJMS929916): \$9.2M. Construct a new dining facility to support elements at Warfield Air National Guard Base in Middle River, MD. Re-programmed to FY27 or later.

Project is deferred. JSRRCFB recommends unilateral construction.

6. Renovate/Replace A-10 facility: \$0.48M. Warfield Air National Guard Base in Middle River, MD. Re-programmed to FY27 or later.

Briefly mentioned at the JSRRCFB. JSRRCFB recommends unilateral construction.

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U.S. Marine Corps Reserve

1. Baltimore City (or Baltimore County) Reserve Center. USMCR scope/costs are currently not known, but project would support current occupants of Marine Corps RTC on Perring Parkway in Baltimore (4th Combat Engineer Battalion). Construct a new facility on suitable land for units in Baltimore. Potential for a joint National Guard/Reserve Center (NGRC) in Baltimore metropolitan area. Not yet programmed.

No current project, but continued discussion of possible project related to same effort covered by MDARNG (Project item #4, above): Baltimore City/metropolitan area ARNG Readiness Center or joint National guard/Reserve Center. USMCR reiterated interest in a joint project, contingent on MDARNG acquisition of land. JSRFCB recommends joint construction.

U.S. Navy Reserve

No current project, but NAVFAC MIDLANT wishes to replace NOSC Baltimore within the next decade. Strong joint project potential in the Baltimore metro area. USNR agreed to continue discussions for a possible joint two service or three service (USNR, MDARNG, and USMCR) project. JSRFCB endorses potential for joint construction.

DC Air National Guard

1. Munitions Load Crew Training Facility (PN #AJXF039040): \$5.20M. Construct a new facility at Joint Base Andrews for munitions crew training and corrosion control actions on F-16 aircraft. Project is in design and on track for FY19 construction.

Not suited for other services' units/locations. JSRFB recommends continue with programmed unilateral construction.

2. Mobility Processing Facility (PN #AJXF42039): \$1.80M. Construct a new administrative facility at Joint Base Andrews to support deployment actions. Programmed for FY20. Not in design yet.

Not suited for other services' units/locations. JSRFB recommends continue with programmed unilateral construction.

3. Arm/De-Arm Pad (PN # 152010): \$4.0M. Construct a new facility at Joint Base Andrews to support operations in FY26.

Not needed for other services' units/locations. JSRFB recommends continue to plan for unilateral construction.

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U.S. Army Reserve

USAR notes that the Sheridan USARC on Liberty Heights Avenue in west Baltimore, and the Jecelin USARC on Broening Highway in east Baltimore are planned to be vacated. The tenant units will be re-located to the USARC Curtis Bay, so these could be potential sites for other services to re-locate facilities/functions.

1. USARC Aberdeen Proving Ground (APG) (PN # CAR12-12129/CAR 13-67705): \$20.2M. Construct a 500-member Army Reserve Center at APG. Includes land, training building, Organizational Maintenance Shop (OMS), and unheated storage building. Replaces several obsolete USAR facilities in Maryland.

Unilateral project is under construction. Complete by end of 2018.

2. USARC Curtis Bay (PN # 19985/CAR 13-68077): \$10.0M. Construct a 46,000 SF Add/Alt to existing facility on 27-acre site at Curtis Bay.

This site was the focus of 2015 discussion about joint construction, but does not meet other services' needs. USAR indicates that while the Curtis Bay site has significant acreage, DLA owns most of it, and there are significant wetlands and other impediments that make it unlikely to find suitable buildable acreage for larger or joint facilities. Project is under construction; complete by the end of 2017.

3. Project Name (PN # CAR12-10961 / CAR 14-67663): \$25.5M. Construct a new 600-soldier Army Reserve Center (ARC) in Riverdale, MD, to replace Annapolis ARC (12,956 SF), Riverdale USARC (30,603 SF) and Upper Marlboro ARC (31,689 SF). Programmed for FY18.

Project is in design. Not suited for other services' needs. JSRCFB recommends continue with programmed unilateral construction.

4. Project Name (PN # CAR 18-77135): \$27.5M. Construct a new 500-Soldier US Army Reserve Center (USARC) in northwest DC metro area to replace facility in Gaithersburg, MD. Projected for FY25.

Require 20+ acres; looking for land. May have joint potential, with willingness to look as far west as Frederick and throughout northwestern tier of the NCR. JSRCFB endorses joint construction.

U.S. Air Force Reserve

The Air Force Reserve did not attend the FY15 JSRCFB. No projects were submitted for consideration by this year's board.

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G. OTHER BUSINESS.

1. Camp Fretterd Military Reservation (Reisterstown, MD). LTC Dement (MDARNG CFMO) reviewed the details of the site as a potential location for other services in need of land.

2. Post-Meeting Board Information. The chairman notes that, following the adjourning of the FY16 JSRCFB, DOD published a new DOD Instruction 1225.08 (Reserve Component (RC) Facilities Programs and Unit Stationing), dated 10 May 2016. This updated policy will govern future boards.

a. While the purpose and functioning of the board remain essentially the same, the name is now changed from the “Joint Service Reserve Components Facilities Board (JSRCFB)” to the “State Facilities Board (SFB)”.

b. The new instruction also establishes a new oversight board at the DOD/Service level: the “Senior Engineer Steering Group (SESG)”.

H. NEXT MEETING.

1. U.S. Navy Reserve agrees to chair and host the FY17 Maryland State Facilities Board (SFB) at NOSC Baltimore. The MDARNG CFMO will provide administrative support and assistance, and serve as the Records Custodian.

2. The FY17 Maryland SFB will be conducted on Wednesday, 26 April 2017.

3. Start Time and Location will be determined later and disseminated to the members. The SFB will incorporate an audio bridge capability.

I. ADJOURNMENT. The FY16 Maryland JSRCFB (SFB) adjourned at 1530.

J. AUTHENTICATION.

1. MDARNG will collate the official minutes of the board and seek signatures from the representative services. This will be sent as an Adobe .PDF file with a box in which members can sign by CAC if desired. Ink signature is also accepted, although this will require the signatory to scan and send the authentication page as a separate PDF to the MDARNG admin support staff.

2. MDARNG will post the minutes, project list, and authentication pages to the OSD JSRCFB (SFB) website, as well as providing a complete set to the membership of the board.

3. Board member signatures are available on the pages of Enclosure 2.

PROJECT LIST
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COMP	INSTALLATION	CITY, STATE, ZIP	PN	PROJECT NAME	COST (x \$M)	DATE		PROJECT REMARKS
						RECOMM	FY	
MDARNG	Maryland	Easton	240173	Readiness Center	\$19.4	Jun-16	2016	Unilateral. Pending award. Federal \$14.995M (including design and MILCON tails)/State \$4.403M.
MDARNG	Maryland	Freedom District-Sykesville, MD	240149	Readiness Center	\$29.4	Jun-18	2018	Unilateral. Reprogrammed from FY17. Federal \$22.393M (including design and MILCON tails)/State \$6.959M.
MDARNG	State Military Reservation	Havre de Grace	240147	Combined Support Maintenance Shop (CSMS)	\$18.5	Oct-20	2020	Unilateral. Sustainment level maintenance facility (less automotive). Currently funded as Federal \$13.083M (including design and MILCON tails)/State \$5.411M.
MDARNG	Maryland	Baltimore City	240162	Readiness Center/NGRC	\$14.7	Jun-23	2023	TAG #1 priority. Possible joint project (USMCR, USNR). Federal \$17.338M (including design and MILCON tails)/State \$5.669M.
MDARNG	Maryland	White Oak	240148	Readiness Center	\$29.3	Jun-24	2024	TAG #2 priority. Federal \$21.171M (including design and MILCON tails)/State \$8.178M. Possible joint project (USAR).
MDARNG	State Military Reservation	Havre de Grace	240208	Combined Support Maintenance Shop (CSMS) Automotive Maintenance Facility	\$12.6	Oct-18	2019	TAG #1 CUFR. Potential opportunity funding as soon as FY18. Federal \$9.672M (including design and MILCON tails)/State \$2.893M.
MDANG	Warfield ANG Base	Middle River	PJMS129058	Cyber/ISR Facility	\$12.9	Sep-15	2014	Unilateral. Est. Award Sep 2016
MDANG	Fort Meade	Fort Meade	MMMD129073	NWS Facility	\$3.7	Oct-16	2016	Unilateral. Est. Award Sep 2016
MDANG	Warfield ANG Base	Middle River	PJMS929916	Dining Facility	\$9.2	Sep-27	2027	Unilateral
MDANG	Warfield ANG Base	Middle River	PJMS109083	Construct LRS Warehouse	\$3.0	Sep-15	2018	Awaiting Design
MDANG	Warfield ANG Base	Middle River	PJMS082003	Renovate Base Support Facility (Bldg 2120)	\$5.0	Apr-16	2019	65% Design Complete; approved to design to 100%
MDANG	Warfield ANG Base	Middle River	PJMS109053	Replace A-10 AGE facilities	\$2.4	Sep-22	2022	Awaiting Design
USMCR	Maryland	Baltimore City or County	Analysis	Joint National Guard/Reserve Center	\$0.0	TBD	2024	Possible joint construction with MDARNG. Could include joint VMF.
USNR	Maryland	Baltimore City or County	Analysis	Joint National Guard/Reserve Center	\$0.0	TBD	2024	Possible joint construction with MDARNG to replace NOSC Baltimore.

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COMP	INSTALLATION	CITY, STATE, ZIP	PN	PROJECT NAME	COST (x \$M)	DATE		PROJECT REMARKS
						RECOMM	FY	
DCANG	Joint Base Andrews	Camp Springs, MD	AJXF039040	Munitions Load Crew Training	\$5.2	May-19	2018	Unilateral. In Design.
DCANG	Joint Base Andrews	Camp Springs, MD	AJXF039041	Mobility Processing Facility	\$1.8	Sep-20	2020	Unilateral.
DCANG	Joint Base Andrews	Camp Springs, MD	AJXF152010	Arm/De-Arm Pad	\$4.0	Jun-26	2026	Unilateral.
USAR	Aberdeen Proving Ground	Aberdeen	CAR12-12129 CAR 13-67705	Readiness Center	\$20.2	Jun-15	2015	Unilateral. Under construction.
USAR	Maryland	Curtis Bay	19985 / CAR 13-68077	Reserve Center	\$10.0	Sep-20	2015	Unilateral. Under construction.
USAR	Maryland	Riverdale/Bowie	CAR12-10961 / CAR 14-67663	Reserve Center	\$25.5	Sep-15	2015	Unilateral. In Design.
USAR	Maryland	Gaithersburg	CAR 18-77135	Reserve Center	\$27.5	Sep-23	2025	Possible joint project (MDARNG)
USAFR	Joint Base Andrews	Camp Springs, MD			\$0.0			None reported