



**STATE OF DELAWARE  
DELAWARE NATIONAL GUARD  
JOINT FORCE HEADQUARTERS  
FIRST REGIMENT ROAD  
WILMINGTON, DELAWARE 19808-2191**



DENG-ARI

24 March 2011

MEMORANDUM FOR Office of the Assistant Secretary of Defense for Reserve Affairs  
(Material and Facilities), Attn: OASD/RA (M&F) (COL John G. Phillippe), 1500 Pentagon  
Rm 2E217 (2D201), Washington, DC 20301-1500

SUBJECT: Delaware Joint Service Reserve Component Facility Board (JSRCFB) Meeting  
Minutes – 24 March 2011

A. CONVENING THE JSRCFB. In accordance with DoD Directive 1225.7, dated June 6, 2001, the JSRCFB held a meeting at 1300 hours on 24 March 2011 at the Dover Air Force Base, Air Force Reserve, 202 Liberty Way, Dover AFB, Delaware 19902-5202

B. ATTENDANCE (See attachment).

JSRCFB Chairperson – Lt Col Gretchen Wiltse, United States Air Force Reserve (USAFR)

Records Custodian – Construction and Facilities Management Office - Delaware Army National Guard (DEARNG)

Other Principal Members -

CPT Kimberly Lindgren, DEARNG (alternate for COL Christopher J. Prosser)

Mr. Murray Seals, MFRF

Mr. Michael J. Nolan, NAVFAC (by telephone)

Mr. Michael Lohan, USAR (by telephone)

Alternates/Other Attendees -

1LT Dave Wickersham, DEARNG Master Planner (Attendee)

C. ACTION ON MINUTES OF PREVIOUS MEETINGS.

1. The minutes from the previous meeting were reviewed and nine projects were deleted, six projects were added and eighteen were updated. See attached Project List.
2. The projects that were added:

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- a. Field Maintenance Shop 5, ARNG Project # 100082, Dagsboro, Delaware. This will be a unilateral project to support two ARNG units to be collocated on the site. Projected Year 2018.
  - b. CPQC – Pistol Range, ARNG Project # 100056, New Castle, Delaware. This will be a unilateral project constructed on the New Castle County Rifle Range for use by the ARNG and ANG units within Delaware. Projected Year 2018.
  - c. Construction Base Supply and Supply Shed, ANG Project # JWLS079020, New Castle, Delaware. Projected Year 2016. This will be a unilateral project constructed on the Air National Guard parcel of the New Castle County Airport.
  - d. Relocate New Hazmart Pharmacy, ANG Project # JWLS079030, New Castle, Delaware. Projected Year 2017. This will be a unilateral project constructed on the Air National Guard parcel of the New Castle County Airport.
  - e. Construct Emergency Mgt Facility (EOD & Readiness), ANG Project #JWLS079010, New Castle, Delaware. Projected Year 2018. This will be a unilateral project constructed on the Air National Guard parcel of the New Castle County Airport.
  - f. Expand Network Warfare Squadron Facility, ANG Project #JWLS089016, New Castle, Delaware. Projected Year 2020. This will be a unilateral project constructed on the Air National Guard parcel of the New Castle County Airport.
3. The projects that were updated:
- a. Joint Force Headquarters/Armed Forces Reserve Center, ARNG Project # 100037A, USNR Project # P602; ANG Project # JLWS079103 New Castle, Delaware. ARNG/ ANG/ USNR, Current Working Estimate (CWE) \$ 38.3M. This project is currently at 100% design. Project will go out to bid shortly. Groundbreaking to occur late August or early September.
  - b. Delaware Armed Forces Reserve Center, USAR Project # 64800, ARNG Project #100071 CWE \$20M BRAC. Construction scheduled to be completed May 2011.
  - c. RTI Academy Building, ARNG Project # 100010A. CWE, \$5.5M. This is a unilateral construction project for the ARNG. Program Year 2012.

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- d. Dagsboro Readiness Center Add/Alt, ARNG Project # 100049A. CWE, \$9.9M. Project provides for Maintenance and Transportation units. Program Year 2014.
  - e. Combined Support Maintenance Facility 09, ARNG Project # 100040A. CWE, \$18.8M, ARNG offered USMCR participation supporting maintenance requirements in Project # P991. Projected Program Year 2016/2017.
4. The new joint project that was proposed:
- a. W. Kent County Readiness Center, ARNG Project #100083. In 2010 the USAR offered ARNG to participate in Project #10955, Dover, Delaware. ARNG completed their demographic study and would like to proceed with preparing a joint 1390/91. Projected Program Year for ARNG 2018 and USAR 2020. ARNG is exploring the possibility of an enclave on Dover Air Force Base. The USMCR expressed a possible interest in the project. ARNG is preparing a talking paper for presentation to the DAFB Commander for review and further discussions.

D. PROJECT SUMMARIES.

- 1. Number of projects reviewed and updated: 23.
- 2. Number recommended for joint construction: 6.
- 3. Number recommended for unilateral construction: 17.
- 4. Number not recommended for construction: 0.

E. PROJECT RECOMMENDATIONS.

1. Acquisition alternatives considered. All projects were considered for acquisition using the following alternatives.

- a. Joint Construction: Projects 1 and 2 are currently joint construction projects. Project 8, 14, 19, 21, 22 continue to be discussed as a potential joint construction project between ARNG, USAR and USMCR. The rest were not possible as the components currently desiring to construct facilities do not need facilities in the same locations.
- b. Use of existing, partially used facilities of other components: None are available.
- c. Use of existing excess facilities: No existing excess facilities are available.

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- d. Lease or donation: No facilities available in the areas required.
- e. Construction of additions to existing facilities: Either sufficient land is not available for additions or existing facilities do not meet present facility standards.
- f. Purchase of existing facilities: None are available.
- g. Use of facilities from base closures: No excess facilities are available.
- h. Unilateral Construction: Unilateral Construction is recommended for projects 3-7, 9-13, 15-18, 20, 23.

2. Of those projects recommended for unilateral construction, there are none that could be co-located with other projects and still meet the requirements of both projects. The Delaware ARNG is exploring the possibilities of obtaining an enclave on Dover Air Force Base with the assistance of the USAFR as they are co-located with the Active Component and working closely with them on a joint project.

G. OTHER BUSINESS.

- a. In addition to the project list updates, the required membership roster was updated (Attachment). As a side note, a representative from the USAR did not attend the meeting.
- b. The requirement under para E2.2.4, DODI 1225.8, which directs that the Chair of each JSRCFB rotate annually among the principal voting members will remain in effect and the previously agreed upon rotation schedule of the JSRCFB Chair will continue. 2011 USAFR, 2012 USMCR, 2013 DEARNG, 2014 DEANG, 2015 USNR, 2016 USAR, 2017 USAFR

H. NEXT MEETING. The next meeting of the JSRCFB for Delaware will be scheduled in the month of March 2012. DEARNG has the responsibility to coordinate time and location with the Hosting component.

I. ADJOURNMENT. All matters placed before the board were completed and the board adjourned at 1400 hours.

J. AUTHENTICATION.

Term of Current Board - 1 April 2011 to 31 March 2012